



JAPANESE LANGUAGE SCHOOL

The Japan-America Society (JASW)'s Language School, now in its 58th year, is the oldest Japanese language school in the area. All teachers are native Japanese speakers. Classes meet once a week (for 1 hour and 30 minutes) for ten weeks and are conducted in the evening in the Society's language classrooms at 1819 L Street, NW, conveniently located near the Farragut North and Farragut West Metro stations in downtown DC.

Holiday Class Closings: Classes will not be held on federal holidays. Make-up classes for these days will be held during the make-up week (the week after the semester ends) or another date that is optimal for the teacher and the students.

Placement Tests: JASWDC offers placement tests for 100, 200, and 300 level courses. Email or call the office to schedule a placement test. Based on your grade, JASWDC staff will give you a suggested course number. The course that you take is up to your discretion.

Registration: Registration typically opens three weeks before the semester starts. The deadline is usually a week before the beginning of the semester. Payment for tuition & books MUST be received by the close of business (5:30pm) on this date. A \$25 non-refundable late fee will be charged after the deadline. If textbooks are not ordered by this date, there is no guarantee there will be a textbook on the first day of class. Register online at www.jaswdc.org, or mail in with payment to Japan-America Society at: 1819 L St. NW, B2, Washington, DC 20036.

Class Confirmation: You will receive an e-mail few days after the deadline confirming your class placement.

Tuition:

\$200 for JASW members; \$275 for non-JASW members. Special 5-week courses are \$110 for JASWDC members and \$150 for non-members.

Membership: \$40 Students (full-time undergraduate or high school with valid school ID), \$60 Individual (Ume), \$250 Tsutsuji, \$1,500 Kiku (*Membership is not required to register) Memberships are valid for one year from date of payment.

Textbooks: If you purchased textbooks through JASW, you may pick them up on the first day of class. If you wish to pick up beforehand, stop by JASW between 9:30am - 5:00pm (M-F). Textbooks/workbooks cannot be returned once purchased. *There is no guarantee we*

will have textbooks on the first day if not purchased at the time of registration.

Class Size: Minimum of 4 students & maximum of 12 students.

Cancellation: Cancellation/refund requests must be received by E-MAIL by deadline for full refund, or between the deadline and the beginning of the semester for 50% refund. No refund after the semester starts. There is NO CREDIT for classes you miss.

Waiting List Policy: Students will be placed on a waiting list if the class is full at the time of registration. Students will be notified if they are on a waiting list and when (and if) space becomes available. If space does not become available, JASW will refund any tuition payments made unless the student is placed in another class.

Note:

- **There is no prorated tuition.** Should you be absent, there will be no make-up classes or refunds, and you are responsible for any class you missed. We do not offer private tutoring for classes missed.
- If a class has fewer than 4 registrations, it will be cancelled. If this happens, you may transfer to another class as long as space is available, or you may request a refund.
- The teacher may change class schedules due to personal reasons, holidays, etc. She/he will schedule a make-up class by discussing the optimal date with the class.
- You may change your class after the semester starts, as long as there is space available in the chosen class. Any changes must be approved by JASW.
- A certificate of completion will be issued upon request only when a student's attendance is 60% or higher.
- This is an adult language school and is open to persons 14 years and older. If a student is 14 or 15 years old, an adult must accompany them to and from class.
- We will consult you to choose a suitable class for you. Please stop by our office between 9:30am-5:00pm. We are also able to consult over the phone, so please call us at 202-833-2210. If you feel that you have chosen the wrong class after the semester starts; you can change to another class, provided there is space available. JASW must approve the change.



THE JAPAN-AMERICA SOCIETY OF WASHINGTON DC

The Japan-America Society operates the oldest and largest Japanese language school for adults in the Washington DC area. Many of our students say that it is also the best. In a recent survey, 96% of our students said that they would recommend the Japanese Language School (JLS) to others. Students say they value the quality of instruction from our native speakers, the school's convenient downtown location near two Metro stops, and its evening class hours.

JLS is more than a language school. When JLS students join the Japan-America Society, they also get to participate in the full range of the Society's activities and interact with our Japanese and American members.

We offer a range of classes from 101 Prep classes, which require no previous study of Japanese, to advanced classes for students who are fluent. Class semesters begin four times a year. Classes meet once a week and are conducted in the evening in the Society's language classrooms at 1819 L Street NW, conveniently located near the Farragut North and Farragut West Metro stations in downtown DC.

Class Schedule (subject to change)

2019

Winter 2019: January 7 – March 14 (10 weeks)

Spring 2019: April 22 – June 27 (10 weeks)

Summer 2019: July 8 – September 12 (10 weeks)

Fall 2019: September 23 – November 28 (10 weeks)

2020

Winter 2020: January 6 – March 12 (10 weeks)

Spring 2020: April 20 – June 25 (10 weeks)

Summer 2020: July 6 – September 10 (10 weeks)

Fall 2020: September 21 – November 26 (10 weeks)